



Position Title: Certified Recovery Mentor
Salary/Compensation: \$18.00 - \$23.00 DOE
Hours per Week: 20-40 hours
Reports to: Executive Director

Position Description:

An Encompass Yamhill Valley (EYV) Certified Recovery Mentor is a part-time to full-time, non-exempt position. The role of a Certified Recovery Mentor is to build personal relationships with individuals and function as a role model to peers by modeling a healthy recovery lifestyle. The CRM will support clients in their own recovery and independent living goals by assisting in gaining skills, access to resources, and regaining the confidence to succeed in society. This position will facilitate contact with providers, assist with transportation issues and other issues that may be barriers to accessing treatment and support.

Responsibilities:

- Build and maintain personal relationships with clients
- Train in recovery and sober support skills
- Provide individualized, ongoing guidance, coaching and support
- Work in cooperation with case managers, other providers, and family members in the client's network to support clients achieving their goals
- Connect potential clients with Encompass YV case managers
- Provides training in independent living skills
- Offer encouragement in time of crisis
- Conduct and attend Encompass YV outreach and community events
- Assist in developing formal and informal community supports

Knowledge, Skills, and Abilities:

- Knowledge and experience in recovery and ability to share and demonstrate their own experience and life skills
- Ability to utilize and teach problem solving techniques
- Knowledge and skill sufficient to use community resources necessary for independent living and ability to teach those skill to other individuals
- Highly compassionate and attentive to details
- Ability to remain solution orientated and manage frustration
- Ability to interact with various types of people, understanding of mental health and/or substance abuse problems and treatments

Technical skills required:

- Microsoft Office Suite
- Basic computer skills for communication and reporting

Work environment:

- Mobile position, work from home, partner locations, or other program sites
- Driving locally in Yamhill County to client and partner locations
- Computer provided, cell phone allowance, mileage reimbursement
- Criminal background check will be conducted on applicable candidates

Certifications, Licenses, Registrations:

- Peer Support Specialist certification
- Valid OR State Driver's License and auto insurance is required
- OR Food Handler Card or ability to obtain
- CPR/First Aid/Narcan certified or ability to become certified

Benefits

- Flexible Work
- Paid Time Off (PTO)
- Relaxed Dress Code
- Mobile phone monthly stipend
- Mileage reimbursement
- Training/Advancement Opportunities
- Paid holidays
- Health Insurance with low deductible

About Encompass Yamhill Valley

Encompass Yamhill Valley (EYV) was developed to provide housing and vital support services to individuals and families experiencing homelessness in Yamhill County. EYV operates county-wide, mobile-based outreach services designed to connect the most vulnerable members of our society with the programs and services they desperately need. Current programs include peer counseling, food and meal distribution, court advocacy, mental health and substance abuse treatment referrals, free health care referrals, emergency shelter, gas and transportation vouchers, and safe overnight car camping.